



# PLYMOUTH AND SOUTH DEVON FREEPORT

## Minutes of the Board of Director's Annual General Meeting – 12<sup>th</sup> June 2025

Plymouth and South Devon Freeport Limited (the “Company”) - Company Number: 14109106

### Directors Present

Jan Ward	JW	Chair
Cllr Tudor Evans	TE	PCC
Cllr John Birch	JB	SHDC
Adrian Bratt	AB	Princess Yachts
Harry Wass	HW	LEPL (alternate)
Richard Davies	RD	University of Plymouth
Jenny Milligan	JM	University of Plymouth (alternate)
Jo Wall	JW	MOD (ex-officio alternate)

### Director Apologies

Peter Sadler	PS	Sherford Consortium (proxy given to Chair)
Steve Pickup	SP	LEPL
Brig Mike Tanner	MT	MOD (ex-officio)

### Observers Present

David Draffan	DD	PCC
Chris Brook	CB	SHDC
Melanie Sealey	MS	DCC
Julia Blaschke	JBL	PCC Accountable Body
Cath Parnell	CP	PCC Accountable Body
Colin Bettison	CB	PCC Accountable Body
Richard May	RM	PASDF
Ian Cooper	IC	PASDF
Eifion Jones	EJ	PASDF
Rebekah Southern	RS	PASDF
Ollie Woodham	OW	PCC (Finance)
Nicola Dowrick	ND	MHCLG

### Preliminary Matters

Jan Ward was appointed chair of the meeting (the “Chair”). Proper notice of the meeting had been given in accordance with the Company’s Articles of Association (the “Articles”) and a quorum was present. Accordingly, the Chair declared the meeting open.

### Business of the Meeting

The Chair reported that the business of the meeting was as detailed in the agenda previously circulated.

**Agenda Item 1: Annual Report**

A copy of the Annual report was provided to Board members, and it was agreed that it would be published following this meeting, showing progress made across the last year.

**Agenda Item 2: Annual Accounts**

The Annual Accounts were confirmed as accurate and in line with the expected position.



**Chair**.....